



Document Control Box	
Document title (include version number if amended within same year as approved)	Anti-Bribery Policy
Reference Number	0078/26
Approval category (Please indicate)	
Governance/Governor	X
Responsible Committee	
Senior Staff (insert name)	
Date document approved	26/06/2026
Supersedes (insert previous title and/or version date)	2022.1
Date document last reviewed and/or updated	August 2022
Date next due for review	July 2027
Related statutes or regulations	Bribery Act 2010 OfS Regulatory Framework for Higher Education in England
Related policies/procedures/guidance/forms	Staff Code of Conduct Conflict of Interest Policy Procurement Policy Whistleblowing Policy Research Ethics Policy Anti-Money Laundering (AML) and Counter-Terrorist Financing (CTF) Policy
Staff member responsible for update	Katie Jack

Amendment History

Version	Revision Summary	Date Approved	Author
---------	------------------	---------------	--------

2022.1	Added section on fraud. Upper limit applied to receipt of gifts and hospitality.	26/06/2026	Policy Working Group
--------	---	------------	----------------------

Anti-Bribery Policy

1. Definition

1.1 Bribery is, in the conduct of the College's business, the offering or accepting of any gift, loan, payment, reward or advantage for personal gain as an encouragement to do something which is dishonest, illegal or a breach of trust.

1.2 Bribery is a criminal offence. The College prohibits any form of bribery. We require compliance, from everyone connected with our business, with the highest ethical standards and anti-bribery laws applicable. Integrity and transparency are of utmost importance to us and we have a zero-tolerance attitude towards corrupt activities of any kind, whether committed by Christ the Redeemer College employees or by third parties acting for or on behalf of the College.

2. Purpose

2.1 The purpose of this policy is to convey to all employees and interested parties of Christ the Redeemer College the rules of the College in relation to our unequivocal stance towards the eradication of bribery and our commitment to ensuring that Christ the Redeemer College conducts its business in a fair, professional and legal manner.

3. Offences

3.1 It is a criminal offence to:

- Offer a bribe.
- Accept a bribe.
- Bribe a foreign official.
- As a commercial organisation, to fail to prevent a bribe.

3.2 You should be aware that if you are found guilty by a court of committing bribery, you could face up to 10 years in prison and/or an unlimited fine. The College could also face prosecution and be liable to pay a fine.

4. Definitions of Bribery and Corruption

4.1 Corruption is the misuse of office or power for private gain. Bribery is a form of corruption which means in the course of business giving or receiving money, gifts, meals, entertainment or anything else of value as an inducement to a person to do something which is dishonest or illegal.

5. Scope

5.1 This policy applies to all employees of Christ the Redeemer College, regardless of seniority or site. It also extends to anyone working for or on our behalf e.g., those engaged by us on a self-employed basis or an agency arrangement.

5.2 We will encourage the application of this policy where our business involves the use of third parties e.g., suppliers and contractors.

6. Policy Statement

6.1 It is prohibited, directly or indirectly, to offer, give, request or accept any bribe i.e. gift, loan, payment, reward or advantage, either in cash or any other form of inducement, to or from any person or College in order to gain commercial, contractual or regulatory advantage for the College, or in order to gain any personal advantage for an individual or anyone connected with the individual in a way that is unethical.

6.2 It is also prohibited to act in the above manner in order to influence an individual in his capacity as a foreign public official. You should not make a payment to a third party on behalf of a foreign public official.

6.3 If you are offered a bribe, or a bribe is solicited from you, you should not agree to it unless your immediate safety is in jeopardy. You should contact the Head of Compliance within 24 hours so that action can be taken if considered necessary. You may be asked to give a written account of events.

6.4 If you, as an employee or person working on our behalf, suspect that an act of bribery, or attempted bribery, has taken place, even if you are not personally involved, you are expected to report this to Head of Compliance. You may be asked to give a written account of events.

6.5 Appropriate checks will be made before engaging with suppliers or other third parties of any kind to reduce the risk of our business partners breaching our anti-bribery rules.

6.6 The College will ensure that all of its transactions, including any sponsorship or donations given to charity, are made transparently and legitimately.

6.7 Christ the Redeemer College takes any actual or suspected breach of this policy extremely seriously and will carry out a thorough investigation should any instances arise.

6.8 We will uphold laws relating to bribery and will take disciplinary action against any employee, or other relevant action against persons working on our behalf or in connection with us, should we find that an act of bribery, or attempted bribery, has taken place. This action may result in your dismissal if you are an employee, or the cessation of our arrangement with you if you are self-employed, an agency worker, contractor etc.

6.9 Staff are reminded of the College's whistleblowing policy which is available in the employee handbook, or upon request.

7. Gifts and Hospitality

7.1 We realise that the giving and receiving of gifts and hospitality where nothing is expected in return helps form positive relationships with third parties where it is proportionate and properly recorded. This does not constitute bribery and consequently such actions are not considered a breach of this policy.

7.2 Gifts include money, goods (flowers, vouchers, food, drink, event tickets when not used in a hosted business context); services or loans given or received as a mark of friendship or appreciation. Gifts over the value of £50 must be declared to the Head of Compliance as soon as practicably possible.

7.3 Hospitality includes entertaining, meals or event tickets (when used in a hosted business context) given or received to initiate or develop relations. Hospitality will become a gift if the host is not present.

7.4 No gift should be given nor hospitality offered by an employee or anyone working on our behalf to any party in connection with our business without receiving prior written approval from Head of Compliance. Similarly, no gift nor offer of hospitality should be accepted by an employee or anyone working on our behalf without receiving prior written approval from Head of Compliance.

7.6 A record will be made of every instance in which gifts or hospitality are given or received.

7.7 As the law is constantly changing, this policy is subject to review, and the College reserves the right to amend this policy without prior notice.

8. Gifts and Hospitality

8.1 Christ the Redeemer College adopts a zero-tolerance approach to fraud.

8.2 Fraud is any deliberate act of deception intended to secure an unfair or unlawful gain or to cause loss to another party. Examples include falsifying records, submitting false claims, misappropriating funds, or deliberately providing misleading information.

8.3 All employees, contractors, and individuals acting on behalf of the College have a responsibility to prevent, detect, and report suspected fraud. Any actual or suspected fraud must be reported immediately to the Head of Compliance or through the College's Whistleblowing Procedure.

8.4 Any confirmed fraudulent activity will be investigated and may result in disciplinary action, dismissal, termination of contracts, and/or referral to the appropriate authorities.