

Christ The Redeemer College, London Action Plan 2016

Recommendation, affirmation or good practice	Action to be taken	Date for completion	Action by	Success indicators
<p>Recommendation Ensure that each committee operates according to its terms of reference and its membership (Expectations A2.1; B1)</p>	<p>3 committees (Quality, Enhancement and Curriculum committee, Admissions & Recruitment committee and Publications committee) restored in May 2016 with a mandate to meet each term or more frequently as required and to report to the Academic board.</p>	<p>Committees restored in April 2016 and are active.</p>	<p>Chair of each committee</p>	<p>Committees meeting regularly and reporting to the Academic Board.</p> <p>The dissemination of information at annual monitoring.</p>
<p>Recommendation Introduce an overarching annual monitoring process which covers all the higher education provision (Expectation B8)</p>	<p>The annual monitoring process currently covers the Middlesex Provision. A similar process will be required by Roehampton. These will be combined into one annual monitoring report for the year 2016-17 which is the final year of the Middlesex programme. In addition, any other courses will be combined into that report.</p>	<p>October 2016</p>	<p>Institution Link Tutor</p>	<p>Senior staff will be aware of strengths and weaknesses of each programme.</p> <p>The dissemination of this information will lead to improvement and enhancement of the student learning experience.</p>
<p>Recommendation Ensure the currency of all information on the College's website (Expectation C)</p>	<p>A computer programmer has been recruited with a mandate to programme a new website for the College and ensure its security. Information for the new website is consistently under review by the Publications committee.</p>	<p>Sept 1st 2016</p>	<p>Publications committee chair</p>	<p>The information on the new website will be current.</p> <p>The website will be secure.</p>
<p>Recommendation Ensure a deliberate, explicit and systematic approach to Enhancement (Enhancement).</p>	<p>The Academic Board will define the enhancement cycle and consider systematically the information presented by staff and students. The 3 committees (Quality, Enhancement and Curriculum committee,</p>	<p>June 23rd 2016 the Academic Board will approve the enhancement cycle. 3 committees were restored in March 2016</p>	<p>Rector, Quality Assurance Manager Academic Board.</p>	<p>Systematic consideration of information leading to opportunities for further improvement and identification of good</p>

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	Admissions & Recruitment committee and Publications committee) are an integral part of the systematic generation of information. Students will be an integral part of the process and will continue to be represented at Board level and also contribute via student surveys and forums. Good practice and enhancement initiatives will be identified and applied. Monitoring of the process will take place and resulting initiatives will be implemented.	and have student representation. The process will be monitored by the Rector and Quality Assurance Manager who are responsible for implementing the enhancement process.		practice. Resulting initiatives will enhance the student learning experience. Positive feedback from student surveys.
Affirmation of action taken The steps being taken to ensure consistency in marking through staff training (Expectation B6).	Staff training was delivered by the Link Tutor for Middlesex University.	March 10 th 2016	Staff and University Link Tutor.	External Examiner report June 2016.
Good practice The comprehensive support given to students for writing dissertations, in particular the Dissertation Guidance Starter Pack (Expectation B4)	The current cohort will continue to be supported in writing dissertations using the Dissertation Guidance Starter Pack.	Distribution to students at dissertation induction June 2016.	Dissertation tutor and supervisors.	Student survey June 2017. Dissertation results at the assessment board in June 2017.
Good practice The effective management of work placement learning which enhances the learning experience for students (Expectation B10)	Placements will continue to be managed by placement supervisors and teaching staff using the existing placement guidelines.	Placements complete March 2017.	Module leader and placement supervisors.	Placements successfully completed in 2016-17.